eContracts
Contract Solutions for Energy, Mining, Oil & Gas Industries
eContracts for Energy Industries

eContracts in collaboration with Office 365 help clients build online contract capabilities adhering to compliance with external government especially where entities operate in a highly complex regulatory environment and are subject to regulatory oversight by several government entities such as the USCFTC, FERC, etc.

We engage at a deep level across our clients’ businesses in energy, oil & gas & mining sectors to develop comprehensive contract solutions required to champion business relationships with your privileged business partners. eContracts aids you to understand and mitigate regulatory and compliance risks such as market variance, bribery & corruption, technology advancement, data security, money laundering, and others.

Key Challenges

- Portfolio level management for agreements, compliance timeline, task tracking and work orders
- Support financial models and tracking of financial obligations for both sell-side (PPA) and Buy side (BOP, Interconnection) agreements.
- Monitor contractual performance of overall portfolio, contractors and subcontractors, contracts and assets using visual charts, analytics and KPIs
- Support efficient document automation (standard templates), data management and integration for executive and compliance reporting.
- Support for tracking of key activities such as renewals, incident handling, warranty claims, Insurance claims, non-compliance and close-outs.
Asset Management Contract and Obligation Analysis

**Project/Reporting Related**

**Contract Types**
- EPC Contracts, Sub-contracts
- Long Term Land Leases
- Supplier Agreements
- Insurance Policies
- Technology Licenses (Patents)

**Key Obligations**
- Stakeholder and Sponsor Reporting
- Legal and Regulatory permits and licenses
- Performance Bonds
- Guarantees
- Performance Reporting

**Operations Related**

**Contract Types**
- Operations and Maintenance Management
- Balance of Plant Management*
- Warranties, Spares and Maintenance
- Interconnection Agreements

**Key Obligations**
- Warranty Claims
- Incident and Uptime Management
- Audits and Inspections
- Preventive and Corrective Maintenance

**Marketing / Sales**

**Contract Types**
- Power Purchase Agreement
- Metering Provider Agreement
- Bonus Agreements-First Sale
- Equipment & services Contracts

**Key Obligations**
- Minimum Power Commitments
- Minimum Supply Commitments
- Market Price adjustments notices
- Invoicing & Payments
- Financial Reporting and Filing

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**eContracts Product Focus Areas**

**Contract Governance, Compliance and Workflows**
- Centralized Repository
- Governance Areas Hierarchy
- Obligations Management and Reporting
- Risk assessment and escalations
- Users and Roles Management
- Contract Labels, Tags, Clauses

**Contract Lifecycle Automation and Operations**
- Renewals and Timeline Management
- Amendments and Change Requests
- Milestones and Reminders
- Contract Obligation Tracking
- Status Management
- eNegotiations & eSignatures

**Contract Administration and Reporting**
- Administration and Executive Dashboard
- Metadata Management and Custom Report Builder
- Counterparty Management
- Legal Entity Management
- Alerts and Reminders Settings
- Activity History and Audit
### Implementation Benefits

- Improve visibility 360 degree centralized dashboard view of all plant / portfolio level contracts, obligations, counterparties and activities.

- Improved document management compliance, legal and contract documents including agreements, permits, certificates, regulatory and compliance reports.

- Fast turnaround with automated Creation of standard documents including Statement of works, Task orders and Notices.

- Better compliance and security with activity logs, record management and user access control.

- Subcontractor compliance Flow through terms visibility contractors, sub-contractors and stakeholders with multi-party contract support

- Best in class collaboration and self-service portals for external parties including investors, service providers, on field staff, suppliers and customers

- Enforce policies for Incidents and request management with automated workflow routing, schedules and assignment

- Plan and estimate financial and tasks with projected payments, work orders with obligations

### Roll out & Support

Minimal - Zero Customization required. Most contract requirements are configured with extensible contract types, workflows, templates, metadata schema, alerts and reporting.
## Capabilities

### Product, Solutions and Tools

**Deployment Options**
- On the Cloud - Microsoft Azure + Office 365 integration
- On Premise - SharePoint 2016 / 2013
- Azure Cloud Standalone deployment
- On-Premise & Cloud hybrid

**Solution Areas**
- Contract Repository & Lifecycle Management
- Contract Process Automation & Workflows
- Multi-dept. Contract Governance & Policy Management
- Legal Authoring, Compliance and Legal work management
- Contract Financial Tracking and Analytics

**Tools & Integrations**
- eSignature Integrations
- OCR integrations for scanned in documents
- Legacy Import & Discovery tool
- Outlook and Email Integrations
- Word Integration and Author tools
- LoB System Integrations (CRM, Financials, ERP etc.)

### Services & Engagement

**Consulting Workshops**
- Contract - Metadata, Workflows, Lifecycle, Governance
- Legal - Template & Clause Libraries, Efficiency
- Business - Self Service Contracts, Obligations, Alerts
- IT - Infrastructure, Security, Backup, Integrations

**Projects & User Engagement**
- Legacy Contracts - Discovery & Import procedure
- Global & Regional Rollouts
- Capacity Planning
- UAT, User Training, Webinars
- Product Configuration & Solution Implementations

**Maintenance and Support Services**
- Product Maintenance
- Support, Defect Escalation
- Patch & Hot Fixes Management
About Optimus BT

We are a software company based in the northern suburbs of Johns Creek in Atlanta, United States. We have helped hundreds of organizations implement eContracts Software while providing our expertise on Microsoft technologies, legal and contract management business processes.

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